

**MORNING STAR
HIGHER SECONDARY SCHOOL
GUDALUR-643212**

www.morningstargudalur.org



Bliss Through Wisdom

HAND BOOK 2023-2024

NAME :.....

CLASS :..... SECTION:.....

ADDRESS :.....

.....

.....PINCODE.....

PHONE :.....

ATTENTION – PARENTS

Each student must have the Hand Book and he/she shall bring it to the school every day. Students without the Hand Book will not be admitted to class. Parents must check the pages set apart for the communication to parents.

IMPORTANT TELEPHONE NUMBERS

| | |
|--------------------------------------|--|
| Morning Star High School (C.B.S.E) | : 04262 - 261028 |
| Morning Star Higher Secondary School | : 08903861028 |
| Morning Star Nursery School | : 04262 - 261401 |
| | Cell: 9488483092 |
| Arul Nilayam (Manager) | : 04262 - 261231 |
| E-mail | : morningstarcbse@gmail.com |
| | : morningstarstateboard@gmail.com |
| Website | : www.morningstargudalur.org |

SCHOOL HOURS

9.30 a.m. to 4.00 p.m.

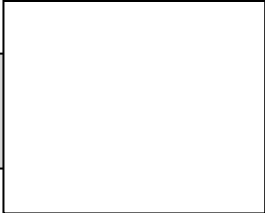
Principal's Visitors Time: 11.00 a.m. - 12.30 p.m.

OFFICE HOURS

9.00 a.m. to 3.00 p.m. (Monday to Friday)

9.00 a.m. to 12.00 p.m. (Saturday)

**IDENTITY RECORD
2023-2024**



Name of Pupil :.....

Date of Birth :..... Male/Female:.....

Class :..... Division :.....

Roll No. :..... House :.....

Blood Group :.....Height :.....Weight:.....

Name of Father/Guardian :.....

Occupation :.....

Office Address :.....

Telephone No. :.....

Name of Mother :.....

Occupation :.....

Office Address :.....

.....

Telephone No. :.....

Residential Address :.....

.....

Telephone No. :.....

Aadhar Number :.....

Name of brothers/sisters studying in this school:

1.....Std & Sec.....

2..... Std & Sec.....

NATIONAL ANTHEM

Jana gana mana adhinayakajaya he
Bharatabhagya vidhata
Punjaba Sindhu Gujarata Maratha
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Utchala jaladhi tharanga.
Tava shubha name jage
Tava shubha ashisha mage
Gahe thava jaya gatha
Jana gana mangala dhayaka jaya he
Bharata bhagya vidhata.
Jaya he, jaya he, jaya he,
Jaya jayajayajaya he.

THE PLEDGE

India is my country. All Indians / are my brothers and sisters.
I love my country / and I am proud /of its rich and varied heritage.
I shall always strive / to be worthy of it.
I shall give respect to my parents, / teachers and all elders,/
and treat everyone / with courtesy. To my country /
and my people, I pledge my devotion. / In their well-being and
prosperity alone, lies my happiness.



*Every person should maintain dignity in his words and deeds and aim at
salvation of his soul- **St.Kuriakose Elias Chavara***

NATIONAL SONG

VandeMataram
Sujala,Suphalam,
Malayaja Shitalam,
Shasya shyamalam ,Mataram
Vande Mataram (2)

Shubhrajyotsna Pulakitayaminim
Phulla Kusumita
Drumadala Shobhinim,
Suhasinim, Sumadhura Bhashinim,
Sukhadam, Varadam, Mataram.
Vande Mataram (2)

WHERE THE MIND IS WITHOUT FEAR

Where the mind is without fear and the head is held high
Where knowledge is free
Where the world has not been broken up into fragments
By narrow domestic walls
Where words come out from the depth of truth
Where tireless striving stretches its arms towards
perfection
Where the clear stream of reason has not lost its way
Into the dreary desert sand of dead habit
Where the mind is led forward by thee
Into ever-widening thought and action
Into that heaven of freedom, my Father,
Let my country awake.

- Rabindranath Tagore



Each one should forgive the short comings of others.

St.Kuriakose Elias Chavara

SCHOOL ANTHEM

Morning Star, Light of our lives
The darkness has lifted, the Son has arrived.
We gather together to worship and pray.
May the bliss of His presence never fade through the day.

Chorus:

Morning Star, Mother of Light,
Teach us to serve you, prepare us for life.

Our school where we learn to be loyal to you
Is surrounded by mountains, tall and blue
On Mica Mount in the Nilgiris hills
The altar of learning in our Gudalur. *Ch.*

“Bliss through Wisdom”, our motto profound.
May the bliss of the heavens on earth be found.
Teach us to know what is right and wrong
And through your wisdom make our spirits strong. *Ch.*

Make us humble, respectful, loving and kind,
Lead us to virtue and nourish our minds.
We will always be faithful, obedient and true,
Devoted in service to the world and to you. *Ch.*

Father in heaven, reside in our hearts.
You’re the true inspiration of all the arts.
Our life is a journey of trials and pain.
May our education your blessings attain. *Ch.*



*Let there be no day in your life in which you did no good to
others- **St Kuriakose Elias Chavara***

PRAYER BEFORE CLASS

O God, /Our loving Father, / You are the Truth/and the origin of all knowledge. Enlighten our minds, / strengthen our memories / and direct our wills / towards what is right. Grant us the grace / to seek the truth always / and make us truly wise. Help us to be good children, / diligent in studies, / obedient to our teachers / and friendly to all. Bless us, / our parents and our teachers, / our school and our country.

OUR FATHER

Our Father in heaven, / Holy be your name,
Your kingdom come.
Your will be done / on earth as in Heaven.
Give us this day / our daily bread,
Forgive us our sins
as we forgive those / who sin against us.
Do not bring us to the test /
but deliver us from evil.

PRAYER AFTER CLASS

O God, / I thank you / for all that / you taught me today. Grant that I may remember / what I have learnt / and recall it when necessary.
Forgive my faults / and give me the courage / to follow your teachings. Amen.

Wisdom and purity should be spiritual food, like food for natural growth.- St.Kuriakose Elias Chavara

ST. KURIAKOSE ELIAS CHAVARA

Champion of Education

Saint Kuriakose Elias Chavara, C.M.I. (10 February 1805 – 3 January 1871) was an Indian Catholic priest and social reformer. He is the first canonised Catholic male saint of Indian origin and belongs to the Syro-Malabar Catholic Church, an Eastern Catholic Church based in the state of Kerala. He was the co-founder and first Prior General of the first congregation for men in the Syro-Malabar Catholic Church, now known as the Carmelites of Mary Immaculate (C.M.I.), and of a similar one for women, the Congregation of the Mother of Carmel (C.M.C.).

Kuriakose Elias Chavara was born on 10 February 1805 at Kainakary, Kerala in a Nasrani Christian family as the son of Iko (Kuriakose) Chavara and Mariam Thoppil. The name *Kuriakose* is derived from the Syriac Aramaic name *Quriaqos*. He was baptised on 17 February 1805 at St. Joseph's Syro-Malabar Catholic Church, Chennamkary. On 8 September 1805, St. Chavara was dedicated to Blessed Virgin Mary at St. Mary's Church, Vechoor. In his childhood, Kuriakose attended the village school. There he studied language and elementary sciences. He entered the seminary in 1818 in Pallipuram where Palackal Thoma Malpan was the Rector. He was ordained a priest on 29 November 1829 and celebrated first Holy Qurbana at St. Andrew's Catholic Forane Church Arthunkal Alappuzha. His special intention during the first Holy Qurbana was the realization of the religious institute which was being contemplated by Palackal Thomas Malpan, Porukara Thomas Kathanar, Brother Jacob Kaniathara and himself.

Kuriakose Elias Chavara joined with two other priests, Palackal Thoma Malpan and Porukara Thoma Kathanar to lead a monastic life. The name of the community they founded was *Servants of Mary Immaculate*. The foundation for the first monastery at Mannanam was laid on 11 May 1831 by Porukara

Thomas Kathanar. Palackal Malpan and Porukara Kathanar died in 1841 and 1846 respectively. On 8 December 1855, Kuriakose Elias Chavara and ten other priests took vows in the Carmelite tradition. He was nominated as the Prior General of Mannanam monastery. The congregation became affiliated as a Third Order institute of the Order of Discalced Carmelites. From that point on they used the postnominal initials of T.O.C.D.

Kuriakose Chavara started an institution for Sanskrit studies at Mannanam in 1846. After establishing the Sanskrit institution in Mannanam, Chavara took the initiative to start a school in a nearby village called Arpookara.” Fr. Chavara was the first Indian who not only dared to admit the untouchables to schools but also provided them with Sanskrit education which was forbidden to the lower castes, thereby challenging social bans based on caste, as early as the former part of the 19th century.

It was during this time Bishop Bernadine Baccinelly issued a circular in 1864 which would act as the root cause of tremendous growth of education and hundred percent literacy in Kerala. It was a circular which stated, “each parish should establish educational institutions”. The schools in Kerala are commonly called *Pallikudams* (school attached to Church (Palli)) because of this circular. Kuriakose Chavara took great interest in implementing the circular. He delegated the members of his Congregation to ensure the implementation of the order in the circular and to actively take up educational activities. Each monastery was to oversee these activities of the parish churches in its neighborhood. Starting seven religious houses, besides the first one at Mananam, in different parts of Kerala, the new congregation made great strides in the spiritual renovation in Kerala church. Seminaries for the education, formation of clergy, Introduction of annual retreats for priests and laity, publishing house for propagation of Catholic doctrine and social information, Home of Charity for destitute and dying, Special attention to start Cathumenaries, for the general

education, were among few of the activities under Fr.kuriakose Elais Chavara leadership.

Kuriakose Chavara knew that the schools he started in Mannanam and Arpookara would be successful if the students were given midday meals. It was his original idea. It inspired Sir C P Ramaswamy Iyer to recommend this to King for being implemented in all government run schools. This practice is continued even today in government schools in India

Kuriakose Elias Chavara introduced retreat preaching for the laity for the first time in the Kerala Church. He popularised devotions and piety exercises such as rosary, way of the cross and eucharistic adoration. He was the Vicar General of Syriac Rite Catholics in 1861 in order to counter the influence of Mar Thomas Rochos on Saint Thomas Christians. In co-operation with Palackal Thoma Malpan and Thoma Porukara, Kuriakose Elias Chavara founded an Indian religious congregation for men, now known as the Carmelites of Mary Immaculate. Chavara took religious vows on 8 December 1855 and took the name of Kuriakose Elias of the Holy Family.

Kuriakose Elias Chavara was the Prior General of all the monasteries of the congregation from 1856 till his death in 1871. He was commonly called under the name 'Common Prior'. The activities of the members of CMI congregation under the leadership of Chavara created huge transformation in the society. In 1866, 13 February, Kuriakose Elias Chavara founded the first Carmelite convent for women at Koonamavu under the name 'Third Order of Carmelites Discalced' which would later become CMC and CTC Congregation in Syro Malabar Church and Latin Church respectively.

Kuriakose Elias Chavara died on 3 January 1871, aged 66, at Koonammavu. He was buried in St.Philomena's Forane Church, Koonammavu His body was later moved to St. Joseph's Monastery

Church in Mannanam. His memorial is celebrated on 3 January as per the Syro-Malabar liturgical calendar whereas his memorial is celebrated on 18th February as per the Roman Liturgical Calendar of the Latin Rite.

The following were the last words of Kuriakose Chavara: "Why are you sad? All God's people must die someday. My hour has come. By the grace of God, I prepared myself for it since long." Showing a picture of the Holy Family, he continued, "My parents taught me to keep the Holy Family always in my mind and to honour them throughout my life. As I had always the protection of the Holy Family I can tell you with confidence that I have never lost the baptismal grace I received in baptism. I dedicate our little Congregation and each of you to the Holy Family. Always rely on Jesus, Mary and Joseph. Let the Holy Family reign in your hearts.

On 7th April 1984, Pope John Paul II solemnly declared Chavara, evaluating the heroic virtues of the Servant of God. On 8th February 1986, during his historic visit to Kottayam, Kerala, Late St. Pope John Paul II, raised Venerable Kuriakose Elias Chavara to the honours of the Altar declaring him the 'BLESSED'. India Government also honoured him by releasing a postal stamp for his social reforms. On 23 November 2014, he was canonised at Saint Peter's Square by Pope Francis along with Euphrasia Eluvathingal. Pope Francis stated that "Father Kuriakose Elias was a religious, both active and contemplative, who generously gave his life for the Syro-Malabar Church, putting into action the maxim "sanctification of oneself and the salvation of others."

God's will always everywhere.

-St. Kuriakose Elias Chavara

MORNING STAR HR. SEC. SCHOOL, GUDALUR

A. GENERAL INFORMATION

I. INTRODUCTION

Envisioned and established by the fathers of the St. Thomas Province of the Carmelites of Mary Immaculate (CMI), Morning Star Higher Secondary School is a co-educational English Medium school. Mother Mary, the Morning Star, the Seat of Wisdom is the Patroness of the School. This minority institution is a heaven for students who seek enjoyable learning, individualized instruction and impassioned mentoring. The school has been hailed as an institution upholding high standards in academic instruction, co-curricular training, faculty empowerment, student support and administrative practices. "Morning Star" established on 25th May 1991, has managed to retain 100% result in the Board Exams for Std X of CBSE. The Higher Secondary School prepares the students for Plus Two of the Tamil Nadu Board. It imparts instruction to boys and girls from Kindergarten classes (LKG) to Std XII. The separate kindergarten section takes special care of the tiny tots. The large sports ground, the computer lab, the well equipped library and above all, its well-qualified and caring teachers make the school the best of its kind.

II. OUR HERITAGE

Our lodestar is Blessed Kuriakose Elias Chavara (1805-1871), the founder of CMI, the first indigenous religious congregation in India. Instead of confirming his piety to the cloister, this great visionary distinguished himself as a social reformer, prolific writer and educationist. He heralded changes in the educational scenario of Kerala by in 1864. He started the first free Sanskrit school that was open to all, irrespective of caste or creed. He insisted on having at least one school attached to each church. As a result, the CMI congregation today has a large network of 643 educational institutions



Each one should forgive the short comings of others.

St. Kuriakose Elias Chavara

ranging from play schools to professional colleges, spread across different countries and continents.

III. LOCATION AND CAMPUS

Morning Star Higher Secondary School is ensconced on the salubrious hills of the Nilgiris. Ideally located amidst the lush green landscape of scenic beauty, atop the Mica Mount, majestically stands our school, naturally fortified by the blue hills of Gudalur which is 50 kms from Ooty, the Queen of Hills in the Nilgiris, Tamil Nadu. The location is ideal because it enjoys easy access to all the amenities of the town and yet is away from its hustle and bustle. With a church within the campus and a hospital within a stone's throw, the school is sure to provide great academic dreams, healthy living, and spiritual interaction.

VI. OUR EDUCATIONAL POLICY

We, the Carmelites of Mary Immaculate, after the example of our founder Blessed Kuriakose Elias Chavara, consider education as the integral formation of the human person for the fulfillment of his/her individual and social responsibilities.

Our educational endeavours aim at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable, who will champion the cause of justice, love, truth and peace, and who are ever open to further growth.

The secret of the success of our educational institutions is a community of teachers who are committed to their vocation, professionally competent, morally upright, just and humane in dealings, culturally sensitive and who grow in the true vision of education.

We aspire towards creating a just and humane society where dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of



Do not exhibit your wealth and power
St.Kuriakose Elias Chavara

ahimsa, religious harmony and national unity are upheld, and where the poor and the marginalized are specially taken care of.

We have to reach out to the families, primarily of the students, to assist them in their needs, to share in their joys and sorrows, and to help them experience life and freedom so that students realize that our educational institutions are an extension of their homes.

Our institutions are open to all students irrespective of caste and creed; they are accepted and cherished as they are and are helped to grow in their cultural, social and religious traditions. Our institutions are also open to society at large by making their resources available for the ongoing education and growth.

B. AIMS AND OBJECTIVES

OUR VISION

To move towards new horizons of creating an intellectually competent, just, equitable, and harmonious society through quality education based on the principles of equality, justice, love, truth and peace and in envisaging a holistic formation of the personality of the individual.

OUR MISSION

We also strive to achieve excellence in all spheres and to facilitate young minds to evolve as men and women of character, competence, conscience, creativity and commitment and achieve excellence in all spheres of human endeavour through relevant and quality education focusing on the right balance between curricular and extra curricular activities for their educational, social, cultural and moral development.

OUR MOTTO

“BLISS THROUGH WISDOM”

Blessed is the one who seeks wisdom. Young minds are taught to pursue wisdom and to inculcate moral and ethical values.



You ought to love truth and justice-

St.Kuriakose Elias Chavara

OUR ACTIVITIES

The school offers its students opportunity for the development of Moral, social, intellectual spiritual and integrated personality. Co-curricular activities, games and sports, health and physical education, arts and crafts, NCC and social service will also form part of the school programme.

C. ADMISSIONS & WITHDRAWALS

1. Admission is open to students in the Nursery classes and in Std I (with a valid birth certificate) and Std XI based on a valid TC from a State recognized / Board affiliated school. Admissions are made by the school authorities purely based on merit, depending upon the norms of selection and the availability of seats.
2. Every candidate for admission must be introduced by the parents/ guardian who will be responsible for his/her conduct, progress in studies, discipline and payment of fees.
3. There will be an entrance test for admission. No re examination will be conducted on any account.
4. The Principal reserves the right of refusing admission to a pupil without ascribing any reason for it. He also reserves the right of refusing continued studies to any pupil whose conduct is found not satisfactory or who is not benefiting by his/her stay and study in this school or is a bad influence on others.
5. Those who apply for TC should pay the fees due till the date of application and clear any outstanding dues.
6. Duplicates of Transfer Certificates will not be issued unless the request is supported by a notarized affidavit or copy of FIR, stating the reason for the request.



Attain punctuality by means of a regular time-table-

- St.Kuriakose Elias Chavara

D. DISMISSAL

7. Irregular attendance, habitual idleness, disobedience, defiance of authority, lack of sufficient effort to improve in studies, distorted friendship, conduct against the moral tone of the school and parental non-cooperation with the staff or the school authorities are sufficient reasons for dismissal of a student.
8. Honesty is expected of every student in all dealings and behaviour. Hence acts of dishonesty in any form (e.g. copying / attempt to copy in the exams / tests, lying, robbery etc.) will be dealt with seriously, including summary dismissal without any hearing.
9. Pupils are responsible to conduct themselves well in and outside the school. Hence misbehaviour in public places, streets and conveyances are sufficient reason for dismissal from school.
10. If any instance of ragging is reported, after giving an opportunity of being heard, and if found guilty, the minimum punishment shall be expulsion.
11. Parents are expected to respect the school authorities and to cooperate with them in all matters.
12. Students and teachers have to attend the morning assembly. A respectful posture is expected of everyone during prayer. The National Anthem should be sung by all in the proper manner.

E. ATTENDANCE

13. Latecomers shall report to the Principal /teacher designated. Habitual late coming will not be tolerated.
14. Students suffering from contagious diseases will not be permitted to attend the classes.



*The blessings and honour of a family consists in its peaceful existence
without any quarrel.*

- St.Kuriakose Elias Chavara

15. Pupils should not be absent from school without permission. Regular attendance in class is an important factor of good education.
16. In case of need for leave, a written request signed by the parent must be submitted in advance.
17. Leave will be granted only on valid and serious reasons. The same should be recorded in the Hand Book in the Leave Record page and signed by the parent. When the student returns to the school this should be countersigned by the Principal / class teacher and produced before entering the class.
18. If due to unavoidable reasons one could not apply for leave and the student was absent, on his return, a letter of apology for the absence should be submitted to the Principal along with the entry and signature of the parent in the page for the Absence Record and the signature of the Principal / class teacher obtained before entering the class.
19. Half-day leave is not granted to students as a rule.
20. Once the students come to school, they have to attend the whole day, unless requested by parents in writing in case of a special need.
21. Students who absent themselves without leave for 5 continuous working days will be removed from the rolls.
22. Once removed from the rolls, their re-admission is left to The discretion of the Principal. The re-admission fees will have to be paid.
23. In case of serious illness that requires leave of more than five days, the Principal must be informed in writing and the doctor's certificate must be presented on return to the school.



The humble man is the greatest among men-

-- St.Kuriakose Elias Chavara

24. Attendance is compulsory on the reopening day after the vacations, the last term and special days like Sports Day, School Day and other Feast Days. Students who absent will have to pay the fine, as decided by the Principal.
25. Students who are once in the school campus in the morning are not allowed to go out of the campus till the evening.
26. In case of special need, permission must be obtained from the Principal.
27. Mobile phones, nail polish, bangles, decoration of palms, chewing gum, hair colouring, wearing low waist pants etc. are not allowed and defaulters will be suspended.

F. SCHOOL UNIFORM

28. Students shall come to school only in the prescribed uniform on all working days including special class days.
29. The uniforms must always be neat and tidy. Parents should see that their son / daughter comes to school in the prescribed uniform failing which, he/ she is liable to be sent home. The school does not take any responsibility for them in such situations.

30. PRESCRIBED UNIFORM

A. Higher Secondary School:

- i) Boys:
 - a) Long Pants : Dark Grey
 - b) Full Sleeve Shirts : Light Grey(Checked)
 - c) House T-Shirt : on Wednesday's
- ii) Girls:
 - a) Long Pants : Dark Grey
 - b) Full Sleeve Shirts : Light Grey(Checked)
 - c) Blazers Sleeveless : Dark Grey
- iii) Black shoes



Do not borrow money unless it is necessary

-- St.Kuriakose Elias Chavara

- iv) Dark grey coat and light grey pant.
(to be worn on Mondays and Special occasions).
- v) Girls : Should have their hair put up with a black clip

B. High School:

- i) Boys: a) Pants - Navy Blue
b) Full Sleeve Shirts - White
- ii) Girls: a) Pants - Navy Blue(class VIII to X)
Skirt (Below knee) - Navy Blue(Class V to VII)
b) Full Sleeve Shirts - White
c) Blazers Sleeveless - Navy Blue
- iii) Dark grey coat and light grey pant
(to be worn on Mondays and Special occasions).
- iv) Girls: Should have their hair tied as a high Pony tail with white band.
- v) House uniform - on Wednesdays

C. Primary School:

- i) Boys: a) Short Pants - Navy Blue
b) Half Sleeve Shirts - White
- ii) Girls: a) Pinafore - Navy Blue
b) Half Sleeve Shirts - White
c) Girls should wear only white hair bands.
- iii) T-shirt and short pant for boys/T-shirt and Pinafore for girls – on Wednesdays.



To ignore wrong is possible only for the prudent, strong and dignified person.

--- *St.Kuriakose Elias Chavara*

Note:

- 1) School Badge, ID card ,tie and belt for all.
- 2) Black shoes for all.

D.Nursery:

- 1) T-Shirt and black divided skirt (Girls) } On Wednesdays &
T-Shirt and black shorts (Boys) } Saturdays
 - 2) On Wednesday white T-Shirts (instead of white shirt) will be the uniform.
 - 3) White canvas shoes for all on Wednesdays.
31. Periodic tests are found necessary to assess the performance of students. It also promotes healthy competition among them and helps them to become aware of their shortcomings and failures in their study habits by getting them graded again and again.
32. Based on these principles, in each academic year the school will hold the following examinations:
1. Periodic tests 1, 2 & 3
 2. Unit tests
 3. Annual Exam.
33. A student must not absent himself from any of these exams. In case of an emergency the student concerned should submit a leave letter in person to the Principal. In case of sickness, Medical certificate also should be submitted on return.
34. 50% in each subject is the minimum marks for a Pass.
35. Absence in exams is treated as securing '0' in that subject / paper. No separate examination will be conducted in any subject.



Children, you are God's gift in the hands of your parent

--- *St.Kuriakose Elias Chavara*

36. Hall Tickets are issued for all the exams. The students are not permitted to enter the Exam Hall without the hall tickets.
37. Defaulters of fees payment or any other dues to the school will not be given Hall tickets until they clear all dues.
38. Silence should be maintained in the exam hall. Students are forbidden to have any form of conversation / communication in the exam hall. They should not lend or borrow anything.
39. Any kind of malpractice in the tests, attempted or intended by any student, is punishable with suspension or expulsion according to the gravity of the offence.
40. Parents are to come on the appointed day to consult the subject teachers and to find out the defects and mistakes committed by their children in their answer sheets and sign the progress report, failing which the student concerned Will not be admitted to class .
41. The norms of promotion are fixed by the Principal. Promotion depends on the marks scored in the tests and the examinations.
42. **80% attendance is mandatory for promotion.**
43. Students who do not secure an aggregate of 50% are not eligible for promotion.

H. DISCIPLINE

Discipline is an integral part of the learning process. For this a student has to learn self-control, a control of his emotions and impulses. He must learn to live in harmony with others by respecting the customs and traditions of others and the society, by keeping the laws of the country and by obeying the Commandments of God.

44. Mobile phones, smart watch, nail polish, bangles, kajol, eye liner and decoration of palms, chewing gums, hair colouring, wearing low waist pants, pencil fit pants etc are not allowed and defaulters will be suspended.

45. Hair should be cut short for boys and fancy hair styles are not permitted.
46. Order must be the hallmark of our school. For this an atmosphere of silence must be maintained by everyone during working hours - in classrooms, staff-rooms and office. Thus everyone should contribute to maintaining an excellence of standard in everything.
47. Cleanliness is a pre-requisite of orderliness. Therefore, all the classrooms, corridors and the campus as a whole must reflect this in our school, which aims at maintaining an atmosphere of godliness. Teachers, when entering a classroom, should check the order and cleanliness of the room.
48. Students who come to the school before the first bell must go to their own classrooms and in silence, be busy with the day's lessons, exercises or homework. They must not be seen roaming outside their classrooms or in the playgrounds.
49. At the first bell, both staff and students shall assemble in the quadrangle of the school for the school assembly. On dispersal the students shall move to their own classrooms in perfect order and silence with their respective class-teachers.
50. When the teacher or any authority enters the classroom, all the students must stand up, greet him / her and remain standing until they are asked to sit. They shall stand up and thank the teacher when the class is over.
51. Students shall not leave their classrooms during or in between two periods, but remain silent and prepare for the next period.
52. When they are taken out to the library, laboratory or the playground, they have to move in a single line, keeping to the left side of the corridors, with their hands at the back.

53. Students shall not enter any classroom other than his / her own at any time. They are expected to take care of their belongings. They may not bring to school valuables curious articles, books or magazines, etc., not prescribed in the syllabus. They should not wear expensive jewellery.
54. The classrooms, corridors and the school premises shall be kept neat and clean. No littering is allowed. Waste paper or other waste materials must always be thrown into the boxes provided. Students should always take care to see that the display boards, walls, furniture, black-boards, shelves etc., are kept neat and in order.
55. In the school campus, the students and staff are expected to speak only in English except in language classes. Each one should endeavour to keep high the refined tone of the school by excelling in good manners .
56. The Hand Book issued to every student at the beginning of the year is to be brought to school everyday, failing which he / she will not be admitted to class. It should be kept neat and tidy all through the year. Students are not allowed to write anything in it except as directed in the various pages. It must be kept safely throughout the year.
57. Loss of the Hand Book is viewed very seriously and a heavy fine will be levied. Once lost, a new one has to be collected from the office after getting the special permission from the Principal. It is an important document of the student's career, conduct and studies in the school for the year, and hence is not to be replaced easily.
58. No collection of any kind for any purpose whatsoever may be made from the students or staff without the permission of the Principal. Similarly no meeting, party or picnic or any kind of organized school activity shall be arranged without the prior approval of the Principal. Parents are earnestly requested not make any personal gifts to staff members.
59. Everyone must get acquainted with the rules and regulations of the school given in this Hand Book besides the timely

instructions given by the authorities through public announcements or by notices issued by the Principal. Ignorance of rules will not be accepted as an excuse.

60. Students are prohibited from eating and distributing chocolates and Chocó products inside the school campus.
61. Students are not allowed to bring non vegetation food to school, except egg.
62. Colour dress is not allowed on birthdays. Boys are not allowed to wear ear rings to school.

I. SCHOOL FEES

60. There will be no Special Fees or monthly collection of fees by the school.
61. The School Fees will be levied in four term wise payments . The students will be informed about the due dates for the payment of the fees. Payment can also be done using the online portal which is made available in our school website.
62. Students joining or leaving during a semester shall pay for the full semester. They have to clear all the dues before applying for the TC.
63. Students will not be allowed to write the exams without having cleared all their dues connected with the fees, library, laboratory etc. and any damage caused to the school property.
64. Fees, once paid, will not be refunded on any account.

J. SCHOOL LIBRARY

65. The school endeavours to maintain a well-equipped library, reading room and an audio-visual room. Teachers and students are encouraged to make the best use of it. Compulsory library reading periods are allotted to different classes on different days.
66. One book will be issued to the students at a time. This book can be kept for two weeks, at the end of which it is to be promptly returned. Book can also be renewed for another week. Fine will be levied on books returned late.

67. Library books are to be taken care of and used properly. While taking a book out, any defect or damage on it must be brought to the notice of the librarian immediately. Any damage or loss of the book will have to be made good with a fine in addition to the cost of the book.
68. Books will be issued only at specific times notified on the library notice board for each class.
69. Reference books will not be issued out of the library. They can be issued for reference and study in the reading room.
70. Everyone can use newspapers and magazines in the reading room when it is open. They are not to be taken out of the reading room. Only back issues of periodicals will be issued to the students.

K. PICNICS AND TOURS

71. Picnics and tours are part of study and class activity and hence all are expected to join them. It is meant to encourage and strengthen friendliness and love for each other. It is also meant to provide relaxation and fun and to develop knowledge of places and people.
72. School authorities, management or staff will not be held responsible for any accident or mishap during tours, picnics or excursions. A written consent from the parent shall be given to the Principal through class teachers one day before they start.

L. CO-CURRICULAR ACTIVITIES

73. The school gives great importance to co-curricular activities of many kinds. Thus, we try to draw out the best in the student helping him / her to develop all the latent skills and talents.



Friendship with God-fearing and disciplined people will be helpful to you. --- *St. Kuriakose Elias Chavara*

74. The services of expert teachers and coaches are made available to impart good training to students in various co-curricular activities.
75. The important co-curricular activities offered in the school are: computer club, audio-visual programmes, dance - both classical and western, instrumental and vocal music, karate, skating, painting, gardening, public speaking, leadership camps, school band, quiz programmes, dramatics, yoga practice, science club, stamp collection, flower arrangement, mass drill, social service, class magazines, school newsletter, school magazine etc.
76. English and Tamil Literary Associations foster love for and appreciation of good literature. Regular class meetings are held to improve the power of expression by reading out declamation, speeches, skits, mono-act, songs etc. Class magazines, school annual and writer's forum help them to express themselves in writing articles, poems, short stories etc. The display boards give room to exhibit paintings, collages, paper cuttings etc., to develop personal initiatives and abilities.
77. Science Club fosters students' interest in science and technology and enables them to develop their latent talents, power of investigation and research. It also arranges talks by eminent persons on scientific topics, film and video shows, trips to places of scientific and historic importance, science exhibitions, quiz competitions, debates etc both on local and inter-school basis, thus developing the competitive spirit
78. Computer Club endeavours to create an awareness of the latest developments in the software and computer technology. It enables the members to prepare themselves for taking up computer work as a profession in the future.



*The wealth of the family is not in the quantity of their possessions
but in their quality- St. Kuriakose Elias Chavara*

79. Music Club gives opportunities to develop one's inherent fine qualities through voice training and lessons in musical instruments, thus making one appreciate the wider world Of music.
80. Eco Club instils in the students a love for nature and the need to conserve nature for future. Meetings are held, talks are given and lectures by invited guests are part of the activities. Students are also taken out to explore nature and learn first hand about the importance of eco conservation.
81. Chess Club helps the students to learn the 'King's Game' and sharpen their brains. Intra-school and inter-school competitions help them to shine in the game.
82. The Social Service League tries to develop among students a civic sense of charity and gives them the opportunity to work for the social uplift and relief of the poor and their suffering. With this end in view, students who are good in studies and having a helping nature, are invited to form a social service team. They will help to maintain discipline among students and cleanliness in and around the classrooms and to undertake social work for the under-privileged.

M. MORAL INSTRUCTION

83. To create faith in God, to build up the character of the students, to make them understand the true meaning of life and to inculcate ethical and moral values in them, religious and moral instruction is offered to all the students. As a part of this programme, meditation.



*The wealth of the family is not in the quantity of their possessions
but in their quality- St. Kuriakose Elias Chavara*

prayer services, annual retreat, seminars etc. are conducted periodically. Catholic students have to attend the Holy Mass.

N. GUIDANCE AND COUNSELLING

84. Guidance and Counselling facilities are offered to the students so that they can discuss their personal problems and receive guidance on how to face such problems.

O. 85. NATIONAL CADET CORPS

Morning Star school strongly believes that education aims at creating a human resource of organized, training, and motivated youth to provide leadership in all walks of life. Keeping up the same School started National Cadet Corps(NCC).This unit was inaugurated on 2017 by [Col Mahendra Pal Singh Rawat. The National Cadet Corps is the Indian Military organization which engages to groom the youth of the country. The students are given basic education of high level Military training. At school comprising of about 50 cadets in two batches who are actively indulging in all NCC activities to make our school proud, and it also evoked much enthusiasm among the students. The School has designated Mr.M.Punniyamorthy as the Associated NCC Officer(ANO)

P. HOUSE SYSTEM

86. For effective management and discipline of students and to create and foster 'esprit de corps' (spirit of unity) among them and to develop a deep love and devotion towards the Alma Mater (Foster Mother = school), a house system has been developed in school.

87. The students are divided into four houses, distinguished by four colours: Blue, Green, Yellow and Red. A healthy competition is encouraged among them to achieve excellence and to develop higher qualities of leadership.
88. The houses are led by their Captains and Vice-captains, who take their inspiration and guidance from their House Masters, the PET Master and the Principal.
89. Athletics and Games: Mass Drill and coaching in athletics, games and other physical activities are given regularly. House-wise competitions and displays are arranged occasionally. The Annual Sports Day crowns the year's activities.

Q. SCHOOL BUS SERVICE

90. The school runs its own buses for the convenience of pupils. The charges vary according to the distances. Bus charges should be paid in advance for each month.
91. A deposit of a month's bus fee will be charged in the first month which will be adjusted towards the service in the month of April. Those pupils who discontinue in the course of the year shall forfeit the deposit.
92. Parents have to make necessary arrangements to hand over and to collect back their children at the scheduled bus stop. If the school authorities are unable to run the bus for any reason, parents have to make the necessary arrangements. The school will not provide alternative transport facilities to students who miss the bus.
93. While waiting for the school bus, students should maintain discipline of good manners and exemplary behaviour. Playing at these centres is not allowed.



Do not refrain from giving alms whenever you can.

-St. Kuriakose Elias Chavara

92. Those who travel by school bus are requested to use rexcin or cloth bags for carrying books .As a safety measure students should not put their hands or heads out of the bus. After getting off the bus, children should wait at the bus stop till the bus has left the stop.

Q. NOTE TO PARENTS

93. Parents are expected to co operate with the school authorities by enforcing regularity and discipline in their children. They have to prepare a time table for home study and supervise their assignment. They may help them in preparing their daily lessons.

94. Every effort made by teachers and the management will be in vain unless the parents co-operate with them wholeheartedly and supervise the daily work and studies of their wards at home. The normal intellectual, moral and cultural development as well as their character formation depends on their co operation.

95. Parents should insist with their wards to read the lessons loud at home. Extra reading in English should also be insisted up on.

96. Daily reports about students, if any, from the school are conveyed through the hand book. Parents are expected to sign these reports on the same day, If not the student will not be admitted to the class.

97. Parents, guardians and other persons are not allowed to meet the students or teachers during class-hours at the door of the class-rooms. However they can meet the teachers before and after class. If the parents are keen on meeting the teacher during school hours its compulsory to seek the Principal's permission.



Laziness is the mother of all other vices- St. Kuriakose Elias Chavara

98. Private tuitions are generally discouraged. It may spoil the studious nature of the student in classrooms. Untrained and unqualified tutors can impose a heavy burden on the students, wasting their energy and time and at the same time causing an additional financial burden on parents. Further the students get no time to relax by playing some games with their friends.
99. In all communication with the school, the name, standard and section of their children should be clearly mentioned. Parents are also requested to notify the school office in writing of any change in their address or telephone number immediately.

R. AMENDMENTS OF RULES

100. The Principal / management have the right to introduce, amend or change these rules and regulations whenever necessary in furtherance of the aims and objectives of the school.

ENDORSEMENT

I have read all the rules and regulations of the school laid down in this diary and I am happy to co-operate with the school to see that the rules framed in the interest of my son/daughter/ward _____ studying in _____ are followed in letter and spirit. I shall make regular check of his/her calendar and will take necessary remedial steps.

Parent's / Guardian's signature**Specimen signature****a) Father****b) Mother**

| |
|------------|
| Photo |
| Signature: |

| |
|------------|
| Photo |
| Signature: |

b) Guardian**d) Pupil**

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| Photo |
| Signature: |

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| Photo |
| Signature: |

DUTIES OF A STUDENT

1. Acquire knowledge persistently in order to become an educated and cultured citizen.
2. Be accurate in taking down note, assignments for home work and schedules for the next lessons. Attempt homework unaided and keep parents well-informed about the school assignments.
3. Cherish the honour of the nation, school, family and one's own and defend it by one's deeds, work and training.
4. Enter the classroom and take one's place immediately after the bell rings. During the lesson, enter or leave the classroom only when it is urgent and that too only with the teacher's permission.
5. Feel happy by being well-groomed and neatly dressed.
6. Greet fellow students, teachers, Principal and elders with polite salutations. Be respectful to everyone.
7. Help the old, the weak, the sick and small children.
8. Inculcate the habit of keeping the Library Card and School Diary carefully and produce them whenever required.
9. Do not judge others.
10. Keep your surroundings neat and tidy.
11. Lay aside laziness and launch a campaign of punctuality.
12. Maintain order and cleanliness at home and in the classroom.
13. Note down your difficulties and be ready for the lesson before the teacher arrives.
14. Obey the instructions of the Principal and the teachers as well as of one's parents and elders.

15. Protect school property, personal belongings and inflict no harm to the belongings of others.
16. Queue up while awaiting your turn or when moving in the corridors of the school.
17. Remember to stand up when a teacher, the Principal or a visitor enters or leaves the room.
18. Sit upright during the lesson. It helps to concentrate on the lesson. Do not lean on the elbows or slouch.
20. Toil hard today as the student life is the only period to shape your destiny.
21. Underscore your goals and set your priorities and channelize all your energy towards its accomplishment.
22. Venerate those who deserve it, rich or poor, weak or strong.
23. Watch your words, watch your actions and watch your thoughts so that no finger is pointed at you.
24. Yield the best in the worst circumstances as every experience teaches you something good.
25. Zap all the negative emotions as they are your own enemies.

GENERAL INSTRUCTIONS TO STUDENTS

1. Monthly haircut and daily clean shave has to be done by boys.
2. Nails to be trimmed weekly, Boys / girls are not allowed to grow their nails.
3. Shirt buttons should not be kept open and the shirt to be tucked in properly. Belts to be worn tightly and visibly.

4. Personal hygiene to be maintained.
5. Dyeing of hair or using hair gel is not permitted.
6. Hairstyle should be according to the norms of the school.
7. Designs, lines, arts, writings, patching, paintings or pictures on pants or shirts are not allowed.
8. Loose hair is not allowed in the school campus.
9. Students are not allowed to wear gold ornaments or any other type in the school campus and are not allowed to bring any electronic items to the school.
10. Bringing/using of chewing gums, alcohol, tobacco item, soft drinks & eatables etc. to the school campus is prohibited.
11. Children are not allowed to bring and use mobile phone in the campus.
12. Wearing uniforms during school hours is compulsory.
13. No low waist pants are to be permitted in campus.
14. Alteration in stitching uniforms will not be allowed.
15. Using coloured contact lens is strictly prohibited.

We agree to abide by the above instructions and disciplinary action can be initiated if found guilty.

Signature of the Student

Signature of the parent

ENDOWMENTS AND AWARDS

1. Mr. C.A. MATHEW Choorapuzha Memorial Gold Medal for the first rank holder of our school in CBSE std X Exams.
2. Master BEN JOHNS Memorial Merit Award, (donated by Ben Johns' Parents Mrs. And Mr. Tomy, Kozhimala, Gudalur) for the student who scores the highest mark in the Std XI exams.
3. Overall championship is donated by Southern Wood.
4. St. Chavara's Ever rolling Trophy for Table Tennis is donated by Fashion Mall.

**MESSAGE OF SAINT CHAVARA TO
YOUNGESTERS (1868)**

1. Children, You are the treasure in the hands of your parents
2. The children who love and fear God will love and respect their parents.
3. Rely on your mother; God will listen to mother's petition as yours.
4. As food is for the body; knowledge and sanctity for the soul.
5. Go to school regularly and review the learning material and renew your memory every week.
6. Idleness breeds all vices.
7. Let those who love God be your friends.
8. Tell me who your friends are and I shall tell you who you are.
9. Keeping bad books with you is like hiding fire in straw
10. Regular reading of good books and meditating on them will illumine your intellect.
11. Become punctual by proper attire and purity of soul befitting your age. Excessive decorative dress may lead you to evil.
12. You angels will be turned into devils, if you are caught up in bad circumstances.

13. You must reach home before twilight and participate in evening prayers.
14. You must have proper attire and purity of soul befitting your age. Excessive decorative dress may lead you to evil.
15. Engage in the works suited to your age and education.
16. Let your ability be manifest in your discipline of life, in piety and control of your senses.
17. You should love truth and justice.
18. Whatever you earn through deceit and theft will soon melt away like snow.
19. You should desire to be loved by others, not to be feared by them.
20. Let there be no day in your life in which you did no good to others.
21. Let not the insults or quarrels with others be a cause of aggravating stubbornness, hatred and enmity in you.
22. Do not insult or inflict the poor.
23. Even when you become capable to do things and reach maturity, you should give proper recognition and obedience to your parents.
24. Never hate your brothers and sisters.
25. It is the duty of children to look after their parents in their old age.
26. Do not let your parents shed tears on account of you. If you offend them, you will have to suffer punishment in this world itself.
27. It is God who decides your vocation and you respond to it by choosing the decision of God.
28. The greatest among you is the one who is the humblest.
29. When you go through suffering and sickness, surrender yourself totally to the will of God.
30. Since you belong to God, you ought to be given back to Him.

Assessment Structure

- Class I – VIII has been designed on term assessment basis with gradual increase in learning assessment

| Subjects | Annual Examination (100 Marks) | | | |
|--------------------|-----------------------------------|-----------------------|-----------------------|-------------------------------|
| | PA- I | PA II | PA III | Annual Examination |
| Language-1 | | | | |
| Language-2 | *Pen Paper test | *Pen Paper test | *Pen Paper test | * Written Exam 80 marks |
| Language-3 | | | | |
| Mathematics | *Note Book Submission | *Note Book Submission | *Note Book Submission | *Periodic Assessment 20 Marks |
| Science | *Subject Enrichment | *Subject Enrichment | *Subject Enrichment | |
| Social Science | | | | |
| Any other Subjects | | | | |

- Board will conduct examination for 80 marks in each subject and remaining 20 marks will include periodic test (10 marks), notebook submission (5 marks) and subject enrichment activity (5 marks).

| | | Total 100 marks (Syllabus for assessment of class IX and X) | | |
|------------------------------------|---|---|---|--|
| Subjects | 80 Marks (Board Examination) Students has to secure 33% marks out of 80 marks in each subject | 20 Marks (Internal Assessment) Students have to secure 33% marks out of 80 marks in each subject | | |
| | | Periodic Test (10 Marks) | Notebook Submission (5 Marks) | Subject Enrichment activity (5 Marks) |
| | | (i) | (ii) | (iii) |
| Language 1 | Board will conduct Class-X Examination for 80 marks in each subject of Class – X only. Marks and Grades both will be awarded for individual subjects. 9-point grading will be same as followed by the Board in Class XII. | Periodic written Test, restricted to three in each subject in an Academic Year. Average of the best two tests to be taken for final marks submission . | This will cover: Regularity Assignment Completion Neatness & upkeep of notebook | Speaking & Listening Skills |
| Language 2 | | | | Speaking & Listening Skills |
| Science | | | | Practical Lab work |
| Mathematics (Standard & Basic) | | | | Maths Lab Practical |
| Social Science | | | | Map Work and Project Work |
| 6 th Additional Subject | Scheme of studies for 6 th additional subject is detailed in Annexure-1 Note: in case student opts a language as 6 th additional subject the modalities defined for Languages 1 and 2 shall be followed. | | | |

GRADING DISCRIPTION**SCHOLASTIC**

| GRADES | MARKS RANGE | GRADE POINT |
|---------------|--------------------|--------------------|
| A1 | 91-100 | 10.0 |
| A2 | 81-90 | 9.0 |
| B1 | 71-80 | 8.0 |
| B2 | 61-70 | 7.0 |
| C1 | 51-60 | 6.0 |
| C2 | 41-50 | 5.0 |
| D | 33-40 | 4.0 |
| E | 0-32 | 3.0 |

CO- SCHOLASTIC

| GRADES | GRADE POINT |
|---------------|--------------------|
| A | 3 |
| B | 2 |
| C | 1 |

PROGRESS REPORT (CLASS I TO X) (PA & Annual Exam)

Name : _____ Class: _____ Section: _____

| SUBJECTS | PERIODIC ASSESSMENT 1 | PERIODIC ASSESSMENT 2 | PERIODIC ASSESSMENT 3 | ANNUAL EXAM |
|---------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|------------------------|
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| | | | | |
| Total | | | | |
| Grade | | | | |
| Attendance | | | | |
| Signature of Class Teacher | | | | |
| Date | | | | |
| Signature of Principal | | | | |
| Signature of Parent | | | | |

PRAYER SONGS**Song No.1 Walking with the Lord**

Chorus : Walking with the Lord, we are walking in the morning.

Lift up your hearts, for you are walking with God.

Singing to the Lord, we are singing in the sunshine

Lift up your hearts, for you are singing to God.

1. Hand in hand with everyone, we're walking , walking,
Black and white and brown together, walking, walking
Singing new songs now, living new lives,
Building new bridges, walking distant miles,
Well we're.

Ch.

2. Rain and storm will not prevent us, walking, walking,
Faith and hope and love will send us walking, walking,
Crossing all barriers, climbing all stiles,
Breaking through fences, walking distant miles,
Well we're.

Ch.

Song No.2 Liberation

Chorus:The world stands in need of liberation, my Lord,

It still has to feel your power,

The blind and deaf, the dumb and maimed,

All need to feel your healing touch,

The world stands in need of liberation, my Lord,

It still has to learn to love.

1. There are those who have eyes, but refuse to see
Their inhumanity to men.
There are those who have ears, but refuse to hear
The cries of men in agony.

Ch.

2. There are those who have mouths, but refuse to speak
Against injustice done to men.
There are those who have hands, but refuse to reach
Them out in love and brotherhood. Ch.

Song No.3 Showers of Blessing

1. There shall be showers of blessing,
This is the promise of love.
There shall be seasons refreshing
Sent from the Saviour above

Refrain: Showers of blessing,
Showers of blessing we need
Mercy drops round us are falling
But for the showers we plead.

2. There shall be showers of blessings
Send them upon us, O Lord,
Grant to us now a refreshing
Come and now honour Thy world. Ref.
3. There shall be showers of blessing
O that today they might fall.
Now as to God we are confessing
Now as on Jesus we call. Ref.



Do not insult and trouble the poor

-St.Kuriakose Elais Chavara

Song No.4 To Our Lady of the Way

1. No man can live as an island
 Journeying through life alone
 Since we're most loved by a mother
 Jesus gave us His own.

Refrain: Be with us, Mary, along the way,
 Guide every step we take.
 Lead us to Jesus your loving Son.
 Come with us, Mary, come.

2. When Jesus met with rejection,
 Mary stood by the cross,
 How can a mother desert her son.
 She'll also stand by us. Ref.
3. Help us, O star of the ocean,
 Be with us in our strife.
 When we are faced with temptation
 Tossed by the storms of life. Ref.
4. Often enough in life's banquet
 We shall run short of wine.
 Then as at Cana request your Son
 To make our lives divine. Ref.



Doing no work is not a good habit for a respectable person
-St.Kuriakose Elais Chavara

Song No.5 God Will Make a Way

CH. God will make a way
Where there seems to be no way
He works in ways we cannot see
He will make a way for me.

He will be my guide
Hold me closely to His side
With love and strength
For each new day
He will make a way
He will make a way....(2 Times) Oh..

CH

By a roadway in the wilderness
He'll lead me
And rivers in the desert will I see
Heaven and earth will fade
But His Word will still remain

He will do something new today Oh ...
God will make a way...

CH

Song No.6 You Are the Lord God

1. You are the Lord God that healeth me,
You are the Lord, my Healer.
You sent Your Word and healed my disease,
You are the God, my Healer.



Since you belong to God, you should be given back to God. -

-St.Kuriakose Elais Chavara

1. I am the Lord that healeth you,
I am the Lord, your Healer.
I'll send my word and heal your disease,
I am the Lord, your Healer.

Song No.7 My Life is in You Lord

1. My life is in You, Lord,
My strength is in You, Lord
My hope is in You, Lord
In You, it's in You. } 2
2. I'll praise You with all of my life,
I'll praise You with all of my strength,
With all of my life, with all of my strength,
All of my hope is in You. (My life...)

Song No.8 We are Gathering Together

1. We are gathering together unto Him (2)
Unto Him shall the gathering of the people be, We
are gathering together unto Him.
2. We are praising.....
3. We are singing....
4. We are thanking....
5. We are clapping...
6. We are dancing....
7. We are loving....

Good friends will make you good-
-St.Kuriakose Elais Chavara

Song No.9 O Give Thanks to the Lord

Chorus: O give thanks to the Lord, for he is good (3)
Yes, eternal is His love.

1. I will sing to my God never ceasing
All my life I will tell of his wonders
He's the maker of all, earth and heaven,
Of the ocean, the seas, and all they hold! Ch.
2. The Almighty is faithful forever,
He is just to the poor and the outraged
It is He, who gives bread to the hungry,
Who delivers the captives from their chains. Ch.
3. He gives sight to the blind in His mercy,
And he raises the lowly, the humble
It is He who gives shelter to strangers
Every orphan and widow He defends. Ch.

Song No.10 Every Tiny Star

1. Every tiny star that twinkles in the night sky,
Every drop of morning dew,
Every spark of fire blazing in the furnace,
Every captivating view,
Every rainbow in the sky,
Every pretty butterfly
Tells the fascinating news to those Who dare to hope.

Chorus : And the message is:
God still loves the world!
God still, still loves the world!
So throw your life into his hands,
Day by day discerns His plans,
God is passionately busy loving you and me. (2)

*Education is simply the soul of society as it passes
from one generation to another.*

--St.Kuriakose Elias Chavara

Every ocean wave that breaks upon the sea shore,
 Every stalk of golden wheat,
 Every silver stream that gushes down the mountain,
 Every drop of honey sweet,
 Every eagle flying high,
 Every worm that wriggles by.
 Tells the fascinating news to those
 Who dare to hope.

Ch.

Song No.11 How great Thou art

1. O Lord, my God, when I in awesome wonder,
 Consider all the works Thy hands have made.
 I see the stars, I hear thy mighty thunder,
 Thy power throughout the universe displayed.
 That fair city so bright where the Lamb is the light,
 Take my hand, Precious Lord, lead me on.

Refrain: Then sings my soul, my Saviour God, to Thee,]
 How great Thou art, how great Thou art.]2
2. And when I think, that God his son not sparing,
 Sent Him to die, I scarce can take it in.
 That on the cross, my burdens gladly sharing
 He bled and died, to take away my sin. Ref.
3. When Christ shall come with shout of acclamation,
 And take me home, what joy shall fill my heart.
 Then I shall bow in humble adoration.
 And there proclaim,
 'My God, how great Thou art!' Ref.



Days of Obligation should be spent as the days of God

-St.Kuriakose Elias Chavara

Song No. 12 Turning the world upside down

1. O Lord, all the world belongs to you,
And You are always making all things new;
What is wrong You forgive and a new life You give,
This what's turning the world upside down.
2. The world's only loving to its friends,
But Your way of loving never ends;
Loving enemies too and this loving with You
Is what's turning the world upside down.
3. This world lives divided and apart,
You put us together and we start;
In Your body to see that in fellowship we
Can be turning the world upside down.
4. The world wants the wealth to live in state
And You show a new way to be great;
Like a servant You came and if we do the same,
We'll be turning the world upside down.
5. O Lord, all the world belongs to You,
And You are always making all things new,
Send Your Spirit on all, on Your children You call,
To be turning the world upside down.



Say the morning prayers everyday-
St. Kuriakose Elias Chavara

Song No.13 Count Your Blessings

When upon life's billows you are tempest tossed,
When you are discouraged, thinking all is lost,
Count your many blessings; name them one by one,
And it will surprise you what the Lord hath done
Count your blessings; name them one by one.
Count your many blessings; see what God hath done.

Refrain:

Count your blessings; name them one by one.
Count your blessings; see what God hath done.

2. Are you ever burdened with a load of care?
Does the cross seem heavy you are called to bear?
Count your many blessings; every doubt will fly,
And you will be singing as the days go by. Ref.
3. When you look at others with their lands and gold,
Think that Christ has promised you his wealth untold.
Count your many blessings money cannot buy,
Your reward in heaven nor your home on high. Ref.
4. So amid the conflict, whether great or small,
Do not be discouraged; God is over all
Count your many blessings; angels will attend,
Help and comfort give you to your journey's end. Ref.

Song No.14 Thank You Lord

I come before You today
And there's just one thing that I want to say
Thank You Lord
Thank You Lord

For all You've given to me
For all the blessings I cannot see
Thank You Lord
Thank You Lord

With a grateful heart
With a song of praise
With an outstretched arm
I will bless Your name

Thank You Lord
I just wanna thank You Lord
Thank You Lord
I just wanna thank You Lord
Thank You Lord

For all you have done in my life
You took my darkness and gave me Your light
Thank You Lord
Thank You Lord

You took my sin and my shame
You took my sickness and healed all my pain
Thank You Lord
Thank You Lord
With a grateful heart
With a song of praise
With an outstretched arm
I will bless Your name

Thank You Lord
I just wanna thank You Lord
Thank You Lord
Thank You Lord
I just wanna thank You Lord
Thank You Lord

Oh, thank You Lord
I just wanna thank You Lord
I just wanna thank You Lord
Oh, thank You Lord
I just want to thank You Lord
Thank You Lord.....(2Times)

Thank You Lord
I just wanna thank You Lord
I just wanna thank You Lord
Thank You Lord.

SongNo.15 Change my heart, O Lord

Change my heart, O God,
Make it ever true.
Change my heart, O God, May I be like you. (2)
You are the potter, I am the clay.
Mould me and make me,
This is what I pray. (Change....)

Do you feel that the Lord has forgotten your need.
Just remember that God is always working in ways you cannot see.

Our God is able.
He is mighty.
He is faithful.

**“What we are is
God’s gift to us.
What we become
Is our gift to God.”**



*Children, you are God’s investment in the hands of your parents.
-Sr.Kuriakose Elias Chavara*

CODE OF CONDUCT

FIRST WARNING

Date:.....

SECOND WARNING

Date:.....

THIRD WARNING

Date:.....

SUSPENSION / DISMISSAL

Date

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

NOTE TO PARENTS

Date :.....

Class Teacher /Principal's
Signature

Parent's Response

Date.....

Parent's Signature

JUNE 2023

| | | | |
|----|-----------|---|----------------------------|
| 1 | Thursday | | |
| 2 | Friday | | Holy Mass/ Prayer Service |
| 3 | Saturday | | |
| 4 | Sunday | H | |
| 5 | Monday | | |
| 6 | Tuesday | | |
| 7 | Wednesday | | |
| 8 | Thursday | | |
| 9 | Friday | | |
| 10 | Saturday | | |
| 11 | Sunday | H | |
| 12 | Monday | | |
| 13 | Tuesday | | |
| 14 | Wednesday | | |
| 15 | Thursday | | |
| 16 | Friday | | |
| 17 | Saturday | | |
| 18 | Sunday | H | |
| 19 | Monday | | |
| 20 | Tuesday | | |
| 21 | Wednesday | | |
| 22 | Thursday | | |
| 23 | Friday | | |
| 24 | Saturday | | School Parliament Election |
| 25 | Sunday | H | |
| 26 | Monday | | |
| 27 | Tuesday | | |
| 28 | Wednesday | | Investiture's Day |
| 29 | Thursday | H | Bakrid |
| 30 | Friday | | |

JULY 2023

| | | | |
|----|-----------|---|---------------------------|
| 1 | Saturday | | |
| 2 | Sunday | H | |
| 3 | Monday | H | St.Thomas Day |
| 4 | Tuesday | | |
| 5 | Wednesday | | |
| 6 | Thursday | | |
| 7 | Friday | | Holy mass/ Prayer service |
| 8 | Saturday | | |
| 9 | Sunday | | |
| 10 | Monday | | |
| 11 | Tuesday | | |
| 12 | Wednesday | | |
| 13 | Thursday | | |
| 14 | Friday | | |
| 15 | Saturday | | |
| 16 | Sunday | H | Feast of mother of Carnal |
| 17 | Monday | | |
| 18 | Tuesday | | |
| 19 | Wednesday | | |
| 20 | Thursday | | |
| 21 | Friday | | |
| 22 | Saturday | | |
| 23 | Sunday | H | |
| 24 | Monday | | |
| 25 | Tuesday | | |
| 26 | Wednesday | | |
| 27 | Thursday | | |
| 28 | Friday | | |
| 29 | Saturday | H | Muharram |
| 30 | Sunday | H | |
| 31 | Monday | | Unit test |

AUGUST 2023

| | | | |
|----|-----------|---|----------------------------|
| 1 | Tuesday | | Unit test |
| 2 | Wednesday | | Unit test |
| 3 | Thursday | | Unit test |
| 4 | Friday | | Holy mass / Prayer Service |
| 5 | Saturday | | |
| 6 | Sunday | H | |
| 7 | Monday | | |
| 8 | Tuesday | | |
| 9 | Wednesday | | |
| 10 | Thursday | | |
| 11 | Friday | | |
| 12 | Saturday | | |
| 13 | Sunday | H | |
| 14 | Monday | | |
| 15 | Tuesday | H | Independence Day |
| 16 | Wednesday | | |
| 17 | Thursday | | |
| 18 | Friday | | |
| 19 | Saturday | | |
| 20 | Sunday | H | |
| 21 | Monday | | |
| 22 | Tuesday | | |
| 23 | Wednesday | | |
| 24 | Thursday | | |
| 25 | Friday | | |
| 26 | Saturday | | |
| 27 | Sunday | H | |
| 28 | Monday | | |
| 29 | Tuesday | H | Thiruvonam |
| 30 | Wednesday | | |
| 31 | Thursday | | |

SEPTEMBER 2023

| | | | |
|----|-----------|---|----------------------------|
| 1 | Friday | | Holy mass / Prayer Service |
| 2 | Saturday | | |
| 3 | Sunday | H | |
| 4 | Monday | | Teacher's day |
| 5 | Tuesday | H | Sri Krishna Jayanthi |
| 6 | Wednesday | | |
| 7 | Thursday | | |
| 8 | Friday | | |
| 9 | Saturday | | |
| 10 | Sunday | H | |
| 11 | Monday | | |
| 12 | Tuesday | | |
| 13 | Wednesday | | |
| 14 | Thursday | | |
| 15 | Friday | | |
| 16 | Saturday | | |
| 17 | Sunday | H | Ganesh Chaturthi |
| 18 | Monday | | |
| 19 | Tuesday | | |
| 20 | Wednesday | | |
| 21 | Thursday | | Periodic test I |
| 22 | Friday | | Periodic test I |
| 23 | Saturday | | Periodic test I |
| 24 | Sunday | H | |
| 25 | Monday | | Periodic test I |
| 26 | Tuesday | | Periodic test I |
| 27 | Wednesday | H | Milad- un- Nabi |
| 28 | Thursday | | |
| 29 | Friday | | |
| 30 | Saturday | | |

OCTOBER 2023

| | | | |
|----|-----------|---|---------------------------|
| 1 | Sunday | H | |
| 2 | Monday | H | Gandhi Jayanti |
| 3 | Tuesday | | |
| 4 | Wednesday | | |
| 5 | Thursday | | |
| 6 | Friday | | Holy mass/ Prayer Service |
| 7 | Saturday | | |
| 8 | Sunday | H | |
| 9 | Monday | | |
| 10 | Tuesday | | |
| 11 | Wednesday | | |
| 12 | Thursday | | |
| 13 | Friday | | |
| 14 | Saturday | | |
| 15 | Sunday | H | |
| 16 | Monday | | |
| 17 | Tuesday | | |
| 18 | Wednesday | | |
| 19 | Thursday | | Children's Festival |
| 20 | Friday | | Children's Festival |
| 21 | Saturday | | Children's Festival |
| 22 | Sunday | H | |
| 23 | Monday | H | Ayudha Pooja |
| 24 | Tuesday | H | Vijaya Dashmi |
| 25 | Wednesday | | |
| 26 | Thursday | | |
| 27 | Friday | | |
| 28 | Saturday | | |
| 29 | Sunday | H | |
| 30 | Monday | | |
| 31 | Tuesday | | Unit test -2 |

NOVEMBER 2023

| | | | |
|----|-----------|---|---|
| 1 | Wednesday | | |
| 2 | Thursday | | |
| 3 | Friday | | Holy mass/ Prayer Service |
| 4 | Saturday | | |
| 5 | Sunday | H | |
| 6 | Monday | | |
| 7 | Tuesday | | |
| 8 | Wednesday | | |
| 9 | Thursday | | |
| 10 | Friday | | |
| 11 | Saturday | | |
| 12 | Sunday | H | Deepavali |
| 13 | Monday | | |
| 14 | Tuesday | | Children's day |
| 15 | Wednesday | | |
| 16 | Thursday | | |
| 17 | Friday | | |
| 18 | Saturday | | |
| 19 | Sunday | H | |
| 20 | Monday | | |
| 21 | Tuesday | | |
| 22 | Wednesday | | |
| 23 | Thursday | | |
| 24 | Friday | | Completion of IX and X Portions/ Sports day |
| 25 | Saturday | | |
| 26 | Sunday | H | |
| 27 | Monday | | |
| 28 | Tuesday | | |
| 29 | Wednesday | | |
| 30 | Thursday | | |

DECEMBER 2023

| | | | |
|----|-----------|---|---|
| 1 | Friday | | Holy mass/ Prayer Service |
| 2 | Saturday | | |
| 3 | Sunday | H | |
| 4 | Monday | | |
| 5 | Tuesday | | |
| 6 | Wednesday | | |
| 7 | Thursday | | |
| 8 | Friday | | |
| 9 | Saturday | | |
| 10 | Sunday | H | |
| 11 | Monday | | |
| 12 | Tuesday | | |
| 13 | Wednesday | | |
| 14 | Thursday | | |
| 15 | Friday | | Periodic test II/ Model exam for IX & X |
| 16 | Saturday | | Periodic test II/ Model exam for IX & X |
| 17 | Sunday | H | |
| 18 | Monday | | Periodic test II/ Model exam for IX & X |
| 19 | Tuesday | | Periodic test II/ Model exam for IX & X |
| 20 | Wednesday | | Periodic test II/ Model exam for IX & X |
| 21 | Thursday | | Periodic test II/ Model exam for IX & X |
| 22 | Friday | | |
| 23 | Saturday | | |
| 24 | Sunday | H | |
| 25 | Monday | H | Christmas |
| 26 | Tuesday | H | |
| 27 | Wednesday | H | |
| 28 | Thursday | H | |
| 29 | Friday | H | |
| 30 | Saturday | H | |
| 31 | Sunday | H | |

JANUARY 2024

| | | | |
|----|-----------|---|---------------------------|
| 1 | Monday | H | New Year's Day |
| 2 | Tuesday | | |
| 3 | Wednesday | | Founder's day |
| 4 | Thursday | | |
| 5 | Friday | | Holy mass/ Prayer Service |
| 6 | Saturday | | |
| 7 | Sunday | H | |
| 8 | Monday | | |
| 9 | Tuesday | | |
| 10 | Wednesday | | Annual day |
| 11 | Thursday | | |
| 12 | Friday | | Principal's day |
| 13 | Saturday | | Church festival |
| 14 | Sunday | H | |
| 15 | Monday | H | Pongal |
| 16 | Tuesday | H | Thiruvalluvar Day |
| 17 | Wednesday | H | Uzhavar Thirunal |
| 18 | Thursday | | |
| 19 | Friday | | |
| 20 | Saturday | | |
| 21 | Sunday | H | |
| 22 | Monday | | Model II for IX & X |
| 23 | Tuesday | | |
| 24 | Wednesday | | |
| 25 | Thursday | | |
| 26 | Friday | H | Republic Day |
| 27 | Saturday | | |
| 28 | Sunday | H | |
| 29 | Monday | | |
| 30 | Tuesday | | |
| 31 | Wednesday | | |

FEBRUARY 2024

| | | | |
|----|-----------|---|-----------------------------|
| 1 | Thursday | | |
| 2 | Friday | | Holy mass/ Prayer Service |
| 3 | Saturday | | |
| 4 | Sunday | H | |
| 5 | Monday | | Unit test III(Class I to 8) |
| 6 | Tuesday | | |
| 7 | Wednesday | | |
| 8 | Thursday | | |
| 9 | Friday | | |
| 10 | Saturday | | |
| 11 | Sunday | H | |
| 12 | Monday | | |
| 13 | Tuesday | | |
| 14 | Wednesday | | |
| 15 | Thursday | | |
| 16 | Friday | | |
| 17 | Saturday | | |
| 18 | Sunday | H | |
| 19 | Monday | | |
| 20 | Tuesday | | |
| 21 | Wednesday | | |
| 22 | Thursday | | |
| 23 | Friday | | |
| 24 | Saturday | | |
| 25 | Sunday | H | |
| 26 | Monday | | |
| 27 | Tuesday | | |
| 28 | Wednesday | | |
| 29 | Thurday | | |

MARCH 2024

| | | | |
|----|-----------|---|---|
| 1 | Friday | | Holy mass/ Prayer service |
| 2 | Saturday | | |
| 3 | Sunday | H | |
| 4 | Monday | | |
| 5 | Tuesday | | |
| 6 | Wednesday | | Completion of Portions for class 1 to 8 |
| 7 | Thursday | | |
| 8 | Friday | | Valedictory Function |
| 9 | Saturday | | |
| 10 | Sunday | H | |
| 11 | Monday | | |
| 12 | Tuesday | | |
| 13 | Wednesday | | |
| 14 | Thursday | | |
| 15 | Friday | | |
| 16 | Saturday | | |
| 17 | Sunday | H | |
| 18 | Monday | | |
| 19 | Tuesday | | |
| 20 | Wednesday | | |
| 21 | Thursday | | |
| 22 | Friday | | |
| 23 | Saturday | | |
| 24 | Sunday | H | |
| 25 | Monday | | |
| 26 | Tuesday | | |
| 27 | Wednesday | | |
| 28 | Thursday | H | Maundy Thursday |
| 29 | Friday | H | Good Friday |
| 30 | Saturday | | |
| 31 | Sunday | H | Easter |

| APRIL 2024 | | | |
|-------------------|-----------|---|---------------------------|
| 1 | Monday | | |
| 2 | Tuesday | | |
| 3 | Wednesday | | |
| 4 | Thursday | | |
| 5 | Friday | | Holy mass/ prayer Service |
| 6 | Saturday | | |
| 7 | Sunday | H | |
| 8 | Monday | | |
| 9 | Tuesday | | Telugu New Year |
| 10 | Wednesday | H | Ramzan |
| 11 | Thursday | | |
| 12 | Friday | | |
| 13 | Saturday | | |
| 14 | Sunday | H | Tamil New Year/ Vishu |
| 15 | Monday | | |
| 16 | Tuesday | | |
| 17 | Wednesday | | |
| 18 | Thursday | | |
| 19 | Friday | | |
| 20 | Saturday | | |
| 21 | Sunday | H | Mahaveer Jayanti |
| 22 | Monday | | |
| 23 | Tuesday | | |
| 24 | Wednesday | | |
| 25 | Thursday | | |
| 26 | Friday | | |
| 27 | Saturday | | |
| 28 | Sunday | H | |
| 29 | Monday | | |
| 30 | Tuesday | | |

MAY 2024

| | | | |
|----|-----------|---|---------------|
| 1 | Wednesday | | |
| 2 | Thursday | | |
| 3 | Friday | | |
| 4 | Saturday | | Entrance Exam |
| 5 | Sunday | H | |
| 6 | Monday | | |
| 7 | Tuesday | | |
| 8 | Wednesday | | |
| 9 | Thursday | | |
| 10 | Friday | | |
| 11 | Saturday | | |
| 12 | Sunday | H | |
| 13 | Monday | | |
| 14 | Tuesday | | |
| 15 | Wednesday | | |
| 16 | Thursday | | |
| 17 | Friday | | |
| 18 | Saturday | | |
| 19 | Sunday | H | |
| 20 | Monday | | |
| 21 | Tuesday | | |
| 22 | Wednesday | | |
| 23 | Thursday | | |
| 24 | Friday | | |
| 25 | Saturday | | |
| 26 | Sunday | H | |
| 27 | Monday | | |
| 28 | Tuesday | | |
| 29 | Wednesday | | |
| 30 | Thursday | | |
| 31 | Friday | | |

NOTE

NOTE

NOTE

NOTE

NOTE

NOTE

NOTE

| TIME TABLE | | | | | | |
|---------------------|------------|-------------|------------|-------------|------------|------------|
| PERIOD / DAY | MON | TUES | WED | THUR | FRI | SAT |
| 1 | | | | | | |
| 2 | | | | | | |
| BREAK | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| LUNCH BREAK | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| BREAK | | | | | | |
| 7 | | | | | | |